

## Subdivision Acceptance Checklist (General)

DATE: \_\_\_\_\_

TO: File

RE: Project Completion for: \_\_\_\_\_

### Recordation

Date Received \_\_\_\_\_ Date Accepted \_\_\_\_\_

1. Signed set of construction plans (or post engineer fees.)
2. Estimate for subdivision improvements.
3. Letter of Credit or Bond.
4. Requirements from plat approval.
5. All offsite easements are recorded. W WW SS PUE Other: \_\_\_\_\_

Release for Recordation Date: \_\_\_\_\_

Recordation Date: \_\_\_\_\_ Initial \_\_\_\_\_

### Acceptance

Date Received \_\_\_\_\_ Date Accepted \_\_\_\_\_

1. "As Built" plans, one certified reproducible set and 4 separate copies (prints) of overall water and wastewater plans.
2. Bench Mark
3. Letter from owner or engineer with certifying total cost of publicly maintained improvements and breakdown between streets, water, wastewater, drainage, erosion control and revegetation. \$ \_\_\_\_\_
  - a) Warranty bond or L. of C.(10% of total of) - Street 1 yr.\_\_\_\_ 2 yr.\_\_\_\_  
(If PI of subgrade > 20% & no lime stabilization used, 2 yr. is req'd.) \$ \_\_\_\_\_
  - b) Warranty bond or L. of C.(10% of total of) - Water/wastewater, drainage, erosion control and revegetation. \$ \_\_\_\_\_
  - c) Subdivision Inspection fee: \$ \_\_\_\_\_  
(Amount = 1 1/2 % of final construction cost of subdivision improvements)
4. Letter from engineer to developer notifying them of completion.
5. Letter from developer to City Engr certifying completion and requesting acceptance.
6. All onsite easements are recorded. W WW SS PUE Other: \_\_\_\_\_
7. Streetlights: (circle one) Oncor PEC
8. Other \_\_\_\_\_

All subdivision improvements for this subdivision are satisfactorily complete.

Public Works Inspector: \_\_\_\_\_ Date \_\_\_\_\_

Public Works Reviewer: \_\_\_\_\_ Date \_\_\_\_\_

All required acceptance package items are acceptable. Project is ready for acceptance.

Project Acceptance: \_\_\_\_\_ Date \_\_\_\_\_

### Associated Site Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_